

## RVC Collegial Circle Proposal Process

### RVC Teacher Center

**Directions:** Complete all parts of this form and email it to Teacher Center Director. The Collegial Circle Committee will review the proposal and the facilitator will be notified within 1-2 weeks regarding the status of the proposal. Collegial Circle work may begin once acceptance notification is secured. Please do not begin work prior to receiving formal approval.

**Criteria that will be used to approve Collegial Circle Projects:**

1. Provision for sharing with other teachers
2. Likelihood of project being replicated by teachers with similar needs
3. Uniqueness and innovative quality
4. Significance of problem addressed
5. Soundness of design

**Structure:** Identify the professional learning structure your circle will be utilizing to complete its work. For additional information, please refer to the document titled, ***Collegial Circle Structures***.

<input type="checkbox"/>	Action Research
<input type="checkbox"/>	Book Study
<input type="checkbox"/>	Strategy Implementation
<input type="checkbox"/>	Other

**Directions:** The group's facilitator should complete one application for the group.

**Project Title:** \_\_\_\_\_

Number of anticipated hours(range is 4 to 15): \_\_\_\_\_

**Participants: (3-8 members; indicate facilitator)**

Name	Email	School

**Location of meetings:** \_\_\_\_\_

**Collegial Circle Proposal Questions:**

A) What is the rationale for this Collegial Circle?

B) What is the anticipated purpose/goal(s) of this Collegial Circle?

C) What will children be able to do as a result of this project or how will the research gathered from this project benefit students?

D) What resources/research do you plan to use to carry out your collegial circle?

E) What evidence do you plan to collect that will demonstrate that you have met your goal? (Ex. student work samples, teacher created materials, reflection journals etc.)

F) Do you require professional books for your collegial circle? If so, please list the title and author(s).